

Workforce Wellness Regional Program Manager Position

Opens September 4th, 2019

Applications accepted through September 16th, 2019

The WorkFORCE Wellness Program of the Isothermal Regional Commission is seeking a **Full-time Regional Program Manager** to lead and coordinate this innovative and growing initiative. This program aims to create a culture of health within the Isothermal Region (McDowell, Polk, Rutherford and Cleveland counties) by connecting working adults to local resources that provide healthcare, case management, affordable fresh foods, financial literacy, child care, and many other needs of our working population. This position will have office space, but will also require frequent travel in the region. **This is a grant-funded, time-limited position.**

Duties include:

- Recruiting and sustaining regional partners and customers to the program
- Determine existing county and regional programs to leverage and potentially link together for the benefit of regional workforce
- Conducting organizational assessments of new partners
- Lead and facilitate meetings with partners
- Gather baseline regional health and organizational data
- Regularly meet with key partners to create innovative strategies to connect employers and employees to needed resources
- Building and fostering relationships with community members, service providers, civil government leaders, and other key gate keepers in the Isothermal Region
- Regularly attend key meetings throughout the Isothermal Region to stay updated on current initiatives, trends, and partner activities
- Be creative and constantly look for new ways to partner and deliver services to maximize impact
- Regularly report updates on the program's progress and metrics to the organization through which the program is funded

Qualifications and skills required:

- Strong ability to collaborate and partner with others
- Great relationship building and managing

- Grant writing and administration experience.
- Ability to keep track of different initiatives, customers, and partners across the region
- Creative and innovative
- Agility and adaptability; this person must be comfortable adapting to a regularly changing landscape and following momentum
- Must be relatable to many types of people, from corporate executives to small business owners to maintenance workers. Relating to and empathizing with others is crucial to this role's success
- Familiarity with health care, health disparities, and the social determinants of health. Bachelors Degree or higher in these or related fields is encouraged.

Requirements for Applying:

- Final candidates will be subject to a background check followed by an interview process with the selection committee. This position has a competitive salary (depending on the experience of the candidate). This position is open until filled.
- Applications may be accessed and submitted on the Isothermal Regional Commission Website at www.regionc.org/https://regionc.org/about/employment-opportunities/ and are given preferred status. Applications may also be accepted at Isothermal Planning and Development Commission, located at 111 W. Court Street, Rutherfordton, NC beginning between the hours of 9:00 AM and 4:00 PM (M-F). **Resume and cover letter must accompany application.**
- Isothermal Regional Commission is an Equal Employment Opportunity (EEO) Employer.